

NJLA Scholarship Subcommittee Meeting Minutes

Meeting Date: August 25, 2016 at 10:30 am – 12:30pm
Committee: NJLA Scholarship Subcommittee/Member Services
Monroe Township Library, 4 Municipal Plaza, Monroe Twp., NJ 08831

AGENDA

- Welcome / Introductions
- Member list – verify contact information
- Maintain Scholarship Page on NJLA website
 - **Review Action items below**
- Conference Proposal (Due September 15)
- Database of previous scholarship recipients

Participants: MaryLynn Benza, Lindita Cani, Mimi Hui, Gretchen Kaser, Michelle Louden, Keith McCoy, Susan Van Alstyne

Meeting Adjourned: 12:20 PM

Discussion Topic		Action /Assignment
Review Oct 29, 2015 Minutes & Committee Annual Report	Distribute Copies and Discuss	Reviewed Minutes and overview of 2016 committee activities (Completed)
Conference Proposal/Attendance	Due September 15 (meeting). Discuss proposal ideas	<ul style="list-style-type: none">• All agreed an NJLA program other than a fundraising event would not align with the goals of the committee.• Michelle will contact Member Services Chair.• Michelle also suggested to collaborate with the Adult Services Forum on October 26• Mimi Hui recommends contacting Executive Board.

		<p>We brainstorm ideas that a workshop on how to apply for scholarship funds would better serve future MLIS Students and potential employers.</p> <ul style="list-style-type: none"> • Explore and obtain a list of employers or friends groups that offer tuition reimbursement. • We model an event at NJLA after the BCCLS Scholarship breakfast fundraising efforts. • Michelle suggests we develop a Monday evening preconference program - we were all in agreement.
Review Scholarship Application and Process	Michelle to discuss automating the form	<ul style="list-style-type: none"> • Michelle will test login and make updates. Susan will contact Michelle to discuss by September 16, 2016. • MaryLynn suggested we add a question on the application: "Where did you hear about the scholarship?" so we can focus our future marketing efforts/
Timeline	Due dates for scholarship applicants	February 6 for applications
	Marketing / e-mail to listservs	Once the application is updated; we can market the scholarship via listservs
Scholarship funds	Fundraising? Collaborate with other Committees?	Michelle Louden, Mimi Hui, and Susan Van Alstyne will contact membership and professional development committees. Susan Van Alstyne will contact Sharon Karmazin
Next Meeting Dates	Adobe Connect (application review)? Rutgers on-site interview	February 17: Committee Meeting via Adobe Connect); March 3 meeting at Rutgers; March 10 Snow date
Additional Comments/New Business		<ul style="list-style-type: none"> • Verify Diversity Scholarship • Obtain list of recipients and Karma Scholarship Recipients • Obtains Scholarship Amounts and Descriptions • Explore Collaboration opportunities with member services, professional development, and finance committees

Related Documents: 2016 Scholarship Recipients; Committee Member List; Copy of Scholarship Application to Review & Edit Scholarship Amounts and Descriptions