

H&P 2023 Bylaw Changes

Goals of Changes

Itemized in order

Goals of Bylaw Changes

*Dissolve the H&P Archive Committee in favor of transferring the responsibility to the Section Archivist (a newly created position).

Reason: Work has shifted from establishing to maintaining.

Item changes needed: #2, #3, #7, #8, #9, and #10.

Question- Does the President need to formally dissolve it?

*Reorganize the discussion on meetings.

Reason: Clarifies language by differentiating between general meetings, executive board meetings, and membership meetings. Introduces NJLA expectations for minimum section activity. Updates how virtual meeting technologies facilitate greater access goals.

Item changes needed: #5 and #6.

*Unify language concerning the H&P appointment for the NJLA Archives & History Committee.

Reason: H&P bylaws need to conform with NJLA A&H Committee's composition statement in the NJLA Code of Committees.

Item change needed: #1.

*Remove *The Chronicle* publishing requirement for H&P annual election.

Reason: Schedules for publishing and elections don't always agree.

Item change needed: #4.

Change # 1: Article II. Section A. President (8th bullet point)

REMOVE:

- serves as a member of the NJLA Archives and History Committee;

AND

REPLACE:

- Appoints the History and Preservation Section Delegate assigned to the NJLA Archives and History Subcommittee;

Change # 2: Article II. Section A. President (12th bullet point)

DELETE:

- appoints the chair of the History & Preservation Section Archives Committee;

Change # 3: Article II. Section A. President (13th bullet point)

EDIT:

- Appoints Newsletter Editor, Professional Development Coordinator, ^{add} Section Archivist, and Web Presence Coordinator; and

Change # 4: Article III. Nominations and elections, Section A (2nd paragraph)

DELETE:

The final list of candidates shall be published in *The Chronicle* newsletter prior to the election.

Change # 5: Article V. Meetings, Section A

DELETE:

Section A. Membership Meetings.

Change # 6: Article V. Meetings

REWORK FROM:

Membership meetings, tours, workshops, and programs shall be held at the discretion of the Executive Board. The Professional Development Coordinator will consult with the Executive Board to recommend and develop tours, workshops, and programs of interest to the Section.

Optimally, membership meetings should be held on a regular basis, with the location changing between Northern, Central, and Southern New Jersey. Membership meetings may also take advantage of new tools for meeting virtually. Notice of all meetings and programs shall be provided at least thirty days prior to the meeting. Quorum will be 10 members of the Section.

The Executive Board may meet whenever necessary at a time, place, and date determined by the President. For all meetings, agendas and minutes must be distributed at least one week prior to the meeting.

REWORK TO:

add
Meetings should be held on a regular basis. NJLA guidelines recommend a minimum of two meetings per year (executive board and/or membership) for all viable sections. Notice of all meetings and programs shall be provided at least thirty days prior to the meeting. Agendas and minutes shall be distributed at least one week prior to the meeting.

The Executive Board may meet whenever necessary at a time, place, and date determined by the President. Membership meetings, tours, workshops, and programs shall be held at the discretion of the Executive Board. NJLA guidelines recommend a minimum of two programs, add
focused meetings, or special products per year for all viable sections. The Professional Development Coordinator will consult with the Executive Board to recommend and develop tours, workshops, and programs of interest to the Section. Membership meetings should offer members a variety of access options with virtual meeting technologies and/or changing keyword
locations for in-person meetings. Quorum will be 10 members of the Section.

Change # 7: Article VI. Committees, Section A. Standing Committees

DELETE:

- History & Preservation Section Archives.

Change # 8: Article VI. Committees, Section A.5 (H&P archives committee)

DELETE:

Section A.5. History & Preservation Section Archives Committee.

The purpose of the Archives Committee is to collect, process, and maintain the Section archives. The Section Archive Committee Chair shall be appointed by the President during his or her administration and serve for that President's term (1 year). The Committee shall collect Section-related materials from past officers and Section members, and create a Collecting Policy. The Committee shall create a Section Archive finding aid, complete with series and folder (or box)-level description. The Chair shall serve on the NJLA Archives and History Committee, and other subcommittees/ad hoc committees created by NJLA concerning the topics of archives, history, and preservation.

Change # 9: Article VII. Publications

EDIT:

ARTICLE VII. PUBLICATIONS ^{add} AND ARCHIVES

Change # 10: Article VII. Publications and Archives.

INSERT:

Section C. Archives.

The History and Preservation Section will maintain its section archives. The Section Archivist shall be appointed by the President for a term of one year beginning on July 1st and will be responsible for collecting section related materials and updating the Section Archive finding aid. The Section Archivist may appoint a committee to assist with any major changes regarding the Section Archive.