

NJLA Professional Development Committee Agenda

Wednesday, December 15, 2021 ~ 2 p.m.

Zoom meeting, 2:02 p.m.

Attendance: Eric Schwarz, Katie Kotacska, Sarah Mason, Selwa Shamy.

- 1. Welcome and introductions.**
- 2. Acceptance of minutes from November 17 meeting.**
- 3. Executive Board Update (Selwa)** - Previous meeting was Nov. 23. Next meeting is Dec. 21.
 - a. Member Communications is working with the Reorganization Task Force and main office to make improvements among the people running the organization.
 - b. Adriana Mamay and Kate Jagers attended N. Hunterdon School Board meeting where members of the public are challenging books in the library and making personal attacks to the high school librarian. Adriana Mamay read the NJLA statement.
 - c. Letter of support for Fort Lee Public Library Board of Trustees in support of holding a program that was opposed by some members of the public.
 - d. Access Navigator Program - an introduction for member libraries was held at the Monroe Public Library in early November.
 - e. 2022 Salary Recommendations from Personnel & Administration Committee was ultimately passed by the board; Eric Schwarz did the presentation. There was a discussion about not having job listings on the NJLA website be separated by minimum salary requirements, but that the salary requirements are useful in some circumstances. Some libraries, especially in the southern part of the state, cannot afford to meet the minimum salary requirements. There was no salary guide last year.
 - i. Based on teacher salaries, CPI indexes, and the Social Security office cost of living adjustment.
 - ii. Regional guidelines within NJ would be difficult to calculate because of the variations in socio-economic levels.
- 4. Funding of PD Program speakers** - Katie / Ellen.
 - a. \$2,000 fund approved by the NJLA Executive Board for 2021-2022.
 - b. Katie Kotacska said there may be a need to put a cap on the amount that can be asked.
- 5. Core competencies/library job titles** - Rosary / Lisa / Molly / Deborah.
 - a. Information is on the [PD Google Drive](#).
 - b. As of Oct. 20, the document was 65 pages long and covers academic, public, and school library titles.
- 6. Survey about PD needs among association members, as well as indoor/virtual programs** - Katie

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- a. Katie has put together a [draft survey](#), with some input from Eric. Two categories, technology and collection development, were identified so the survey would not be too long. The first survey will be sent in January.
 - b. A second survey will be sent in March with the categories of personal/professional development and programming.
7. **Professional Development Newsletter / Website - Eric**
- a. Three times a year (Winter/January, Spring/May, Fall/September). The next issue will go out in January. Current and previous issues: http://njlamembers.org/pd_newsletters
 - b. Editor/Editorial board: Eric, Selwa, Molly.
 - c. Neil has agreed to work on articles for two future issues: the in-person AASL conference, being held in Salt Lake City, and micro-credentialing.
 - d. Sarah is working on a "Well, How Did I Get Here?" article.
 - e. Sections/columns include as follows (not every newsletter issue has to have every section: Welcome Message; Upcoming Events; Feature Article(s); Community Partners; Well, How Did I Get Here?; Mind, Body, and Soul; Past Events; PD Resources.
 - f. Eric will ask that a separate email go out for the January newsletter so clicks can be counted.
8. **Updates from other NJLA committees/sections/task forces**
- a. Personnel Administration (Eric): Executive Board approved the 2022 salary guide on Nov. 23. It's now [online](#) (four pages). The combined increase for 2021 and 2022 is 5.378%. The document includes the methodology. The Executive Board also has eliminated the two tiers for listings of jobs which require an MLS degree.
 - b. All NJLA meetings are listed on the [calendar](#).
9. **Updates from LibraryLinkNJ:** Events listed at <https://librarylinknj.org/calendar/list>
10. **Upcoming Learning Opportunities / Other PD events outside of NJLA**
- 2022 New Jersey Academic Libraries Conference (formerly known as the VALE Users'/ACRL-NJ/NJLA CUS Conference): "The Importance of Now: Rethink, Refocus, Recover" Friday, Jan. 7, 2022, via Zoom. [More information](#).
11. **Upcoming PD Committee Programs/Virtual Keynotes/Webinars - Placeholder.**
12. **Conference Updates**
- a. Conference to be held June 1-3.
 - b. The deadline for submission of program ideas was extended to Monday, Dec. 6. Full details at <https://njlaconference.info>.
 - c. Can the PD Committee co-sponsor any programs?

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- i. Lisa said the Technical Services Section is proposing a pre-conference that she may ask this committee to co-sponsor.

13. Previous NJLA Events - Placeholder.

14. Other PD Committee issues:

- a. C. L. Quillen moved out of state in November. There is a vacancy for co-vice chair if anyone wants to fill it, but there is no requirement to have two vice chairs. Any additional Vice Chair would be appointed by Jessica Trujillo, as NJLA President-Elect.
- b. Eric contacted the Conference Subcommittee, which meets at 1:30 p.m. on the third Wednesday of the month (more or less the same time as this committee). Allen McGinley suggested possibly setting up another meeting rather than trying to have a joint meeting.
- c. Pham Condello temporarily stepped down as co-chair of Conference Committee, Joslyn Bowling Dixon stepped down from Leadership & Education chair.

15. Career Development for mid-career library workers.

- a. A possible speaker could be someone who writes resumes. If you have ideas related to this topic, tell Eric.

16. Next meetings:

- a. Third Wednesday of the month for the rest of the term (through June 2022), all at 2 p.m. via Zoom:
<https://us02web.zoom.us/j/81508482960?pwd=TUJJNE0xQ21WZzdDMjF4eXAzWWV5QT09> / Meeting ID: 815 0848 2960 / Passcode: 930585 / Dial-in: +1 646 558 8656
- b. Schedule:

Wednesday, January 19, 2022, from 2 p.m. to 3 p.m.

Wednesday, February 16, 2022, from 2 p.m. to 3 p.m.

Wednesday, March 16, 2022, from 2 p.m. to 3 p.m.

Wednesday, April 20, 2022, from 2 p.m. to 3 p.m.

Wednesday, May 18, 2022, from 2 p.m. to 3 p.m.

Wednesday, June 15, 2022, from 2 p.m. to 3 p.m.

17. Old business / Good of the order

18. Adjournment (time): 3 p.m.