

# **NJLA Sustainability and Resilience Section Bylaws**

The name of this organization is the Sustainability and Resilience Section of the New Jersey Library Association (NJLA).

## **Object/Purpose**

The Sustainability and Resilience Section (SRS) exists to provide:

- a professional forum for the library community to exchange ideas and opportunities regarding sustainability and resilience in order to achieve a more equitable, healthy, and economically viable society; and
- programs of particular interest to the library community, including but not limited to professional development, events, advocacy, and other support for sustainability and resilience in library operations, services, and design;

## **Members/Membership**

Any member in good standing of NJLA may become a member of the SRS. The NJLA president and executive director shall be ex officio members of this section.

## **Officers/Executive Board**

1. SRS officers consist of a president, vice president (president-elect), secretary, and two members-at-large.
2. The president, vice president, and secretary constitute the SRS executive board, which has power to act for the SRS in intervals between membership meetings.
3. All officers serve a one-year term.
4. The president:
  - a. conducts meetings and makes committee appointments as specified in the bylaws,
  - b. presides at all meetings,
  - c. appoints and dissolves committees as necessary,
  - d. represents the SRS at NJLA Executive Board meetings,

- e. appoints liaisons from SRS to NJLA committees when appropriate, and
  - f. performs all other duties in the SRS's best interests.
5. The vice president:
- a. conducts meetings in the absence of the president,
  - b. automatically serves as SRS president the following year,
  - c. performs other duties in the SRS's best interests, and
  - d. if the president cannot serve as president, the vice president assumes all the duties and obligations of the presidency.
6. The secretary:
- a. notifies members of meetings,
  - b. records minutes of meetings,
  - c. notifies members of their election to office, and
  - d. uploads minutes and other documents to the SRS members' webpage on the NJLA website.
7. Each member-at-large:
- a. serves as a liaison between the executive board and SRS members and
  - b. participates in executive board decisions.
8. All officers serve one one-year term, beginning on July 1, except for the first year, when terms began in April, 2023 and will end on June 30, 2024.
9. Vacancies:
- a. The executive board shall have the power to fill all vacancies in office except the position of president.
  - b. Appointments filling vacancies will serve until June 30 of the current fiscal year.

## **Nominations & Elections**

All officers shall be elected by electronic vote and the results announced via listserv, except that the person who has been elected vice president, after serving the term of that office, automatically becomes president.

## **Meetings**

There shall be a minimum of two meetings of the executive board or the membership each year.

For the transaction of business at a general meeting, the members in attendance constitute a quorum at any meeting. Decisions will be determined by majority rule.

The executive board shall meet whenever necessary, and meetings may be called by the president at such time and place as they may designate or may also be called if requested by a majority of the executive board. A majority of currently serving members of the executive board shall constitute a quorum.

### **Committees**

Standing committees shall be created as needed by the executive board to perform duties which continually recur in the SRS's work. They will report to the executive board as requested. Committee members must be NJLA in good standing.

### **Parliamentary Authority**

The rules contained in the latest edition of Robert's Rules of Order, Newly Revised shall govern the SRS in all cases to which they are applicable and, in which they are not inconsistent with the bylaws and any special rules of order the SRS may adopt.

### **Reports/Archives**

The SRS shall maintain an archive of official documents, reports, meeting minutes, publications, and/or projects and shall submit such documents to NJLA.

### **Amendments**

Bylaws may be adopted and amended by a vote of a majority of SRS members in good standing present at any meeting, provided that specific notice of the proposed change has been given in the call of a meeting at least 30 days before that meeting. Any changes to SRS bylaws must be submitted to NJLA.

Adopted by Sustainability and Resilience Section members on June 8, 2023.