

# NJLA Professional Development Committee

## Meeting Minutes

November 17, 2016 10:00am – 12:00pm

Online via Adobe Connect

**Meeting called by:** Theresa Agostinelli & Alyssa Valenti

**Note taker:** Alyssa Valenti

**Attendance:** Rosary VanIngen, John Daquino, Theresa Agostinelli, Alyssa Valenti, Adriana Mamay, Annemarie Roscello, Joanne Roukens, Jennifer Breuer, Robin Rockman

**Upcoming meetings:**

- **December 12, 2016**, South Brunswick Public Library:
  - 10 - 11:30: CE Discussion with NJLA Leadership
  - 11:30 - 1: PD Committee meeting

## Minutes:

**1. Agenda item:** Membership Survey

**Discussion:** Questions for membership were discussed and edited. The final survey is available at this link:

<https://docs.google.com/document/d/1yHbp-h-pt4gHdjiR5JlLu78CzEmbpLz48zd2iqNLEk/edit?usp=sharing>

**Action items:** Rosary VanIngen will translate the survey into Survey Monkey. Annemarie Roscello is available to help if necessary. The survey will be ready to be shared with NJLA Membership by November 28, 2016.

**2. Agenda item:** CE Leadership Event Planning

**Discussion:** Joanne shared the proposed agenda and her draft PPT for committee feedback.

The official agenda is as follows:

### 10:00 a.m. – 10:20 a.m. Introduction

- Welcome, Introductions and Overview
- Facilitator's role
- Meeting Norms
- Discussion Objectives
- Current Process

### 10:20 a.m. – 11:15 a.m. Discussion Questions

1. What do you see as the role of your group in providing CE?
2. What are the barriers to planning and implementing CE events?
3. How can the Professional Development Committee, and NJLA as a whole, better support your professional development goals?
4. What are your suggestions for coordinating CE activities for NJLA groups?

### 11:15 a.m. – 11:30 a.m. Conclusion

- Review of Discussion
- Next Steps
- Parking Lot Items

**Action items:** **Alyssa Valenti** will send official agenda and ppt to Chris (11/17). **Chris Carbone** will send official invite to NJLA Leadership (11/18).

### 3. a) Agenda item: NJLA Proposals

**Discussion:** Robin shared the list of proposals that PD is sponsoring or co-sponsoring.

2017 NJLA Proposals from Professional Development:

- Agree to Disagree Without Being Disagreeable
- WiFi Hotspot Lending: Building Digitally Inclusive Communities
- Improving Adult Information Literacy Instruction in Public Libraries
- Weebly and Drupal and LibGuides, Oh My! : Choosing the Right Tool for the Job
- Instruction Assessment Strategies at Your Library
- There is no box: Innovation and your whys, what ifs and why nots

2017 NJLA Proposals Professional Development is Co-Sponsoring:

- There is an Imposter in the Library... And it's me!
- Grad School Round Table
- ALSC's Notable (Outstanding! Distinguished! Just Plain Great!) Children's Books
- Zumba with the "Dancing Librarians"
- Rutgers Book Showcase
- Pinterest: Discover your next low cost program
- Huge Impact Low Cost
- Technology Programs for Low-Tech Librarians
- Summer Reading Book Buzz
- Stacks of Cash: Grant writing Basics for Librarians
- Develop Your Development Skills: Effective Fundraising for Your Library
- Librarians as Property Managers: A Crash Course(Because Stuff Happens)

**Action items:** **Robin Rockman** will keep the committee updated on any new or late proposals, updates from the conference committee, or anything else related to the sessions/proposals for NJLA 2017.

### 3. b) Agenda item: NJLA Conference Table

**Discussion:** Jennifer Breuer will organize the table. The committee discussed the idea of having professional headshots be a fundraiser at our table. We'll need to procure a photographer, perhaps share potential sponsorship from vendor?

**Action item:** **Jennifer Breuer & Adriana Mamay** will look into the possibilities of this becoming a reality.

**4. Future meetings: TBD**