

## **Minutes for October 17, 2018 NJLA History & Preservation Section Meeting held at Monmouth County Library, Manalapan, NJ.**

The meeting was called to order at 11:58 AM. In attendance were Section officers Tom Ankner, Ken Kaufman, and Nancy Madacsi. Also in attendance were Don Cornelius, Colleen Goode, Sarah Kiefer (via telephone), Danny Klein, Lindsey Meyer, Jessica Myers, Fred Pachman, Elsalyn Palmisano, and Gary Saretzky.

Introductions were made.

Ken presented the June 1, 2018 minutes for review. Elsalyn motioned and Fred seconded that the minutes be accepted. The motion passed unanimously.

### **President's Report**

Tom summarized the Executive Summit of August 16th. Various strategic issues related to the section were discussed, resulting in the following concrete actions:

- The Constitution and Bylaws Committee was reactivated to examine any changes that might need to be made. Secretary Ken Kaufman is the Chair. Colleen Goode and Jessica Myers are the other members.
- A New Members Committee was established to be chaired by Richetta Wilson Lobban.
- Vice President Sarah Hull led a discussion of possible conference programs for the 2019 NJLA Annual Conference.
- Carolyn Dorsey introduced a program for dealing with issues sometimes encountered when administering archival collections. The program will take place in January at the Plainfield Library.

### **Vice President's Report**

Sarah submitted a written report, which Tom summarized. There are six session proposals in various stages of development and comprising the following ideas: A workshop on oral histories, a panel discussion on house histories, a panel discussion on managing born digital records, an African American focused genealogy program, and our standard author's program. Proposals will be submitted by November 30<sup>th</sup>, and we will be seeking co-sponsors when appropriate.

### **Committee Reports**

Professional Development – We are sponsoring two upcoming programs, which will be held at Plainfield Public Library, as follows:

- Collections Management for Archival Collections at Libraries on January 24<sup>th</sup>.
- Identifying New Jersey Architectural Styles for Librarians, Archivists, and History Educators on March 26<sup>th</sup>.

Awards – Invitations for candidate submissions for the Susan Swartzburg Award will be sent out soon. Elsalyn reported there was not a Roger McDonough Award recipient announcement at this year's Archives Day.

Social Media – Our Facebook page had 2 likes, 6 previews, 4 views, and 2 new followers last month. Recent posts reached 157 people, and 180 people overall liked our page. Think of ways to contribute more content for increased activity.

Newsletter – Our last issue contained several strong contributions. Elsalyn visited the display for the May Sarton Collection at Rider University after reading the article contributed by Julia Telonidis. The next deadline is January 4, 2019. Don will send Colleen news on MARAC activities.

Archives – All files previously received have been organized. A new contribution, containing one box of materials of the History & Bibliography Section, was received for future processing.

Bylaws – We have started discussions on revisions with a priority on updating provisions on terms of service for the President. We are looking to present changes for a vote at future section meetings.

New Members – Tom reported on our efforts to recruit new active members. As a starting point, we have 227 registered members, most which are inactive.

### **Announcements**

Each meeting participant discussed projects, exhibits, and events at her respective organization. Edison Township Public Library is gearing up for its 90<sup>th</sup> anniversary in 2019, while the neonatal unit of Monmouth Medical Center celebrated 50 years of operation.

Archivists to the Rescue! – This pilot program from the Society of American Archivists (SAA) is bringing basic workshops to organizations that are unable to employ a professional archivist. Five half day sessions were conducted in Plainfield, Trenton, Atlantic City and Chester. Each location had great success, attracting full attendance of 50 attendees. Rutgers' Dana Library in Newark will be completing the program run in November. The SAA is committed to expanding it in the near future, while sustainability will depend on locating new funding sources.

New Jersey Early Land Records Project – This project will expedite the New Jersey State Archives work on processing and digitizing the East and West Jersey proprietors' records by providing additional funding. For more details, visit the project website at [www.njlandrecords.org](http://www.njlandrecords.org).

### **Adjournment**

Without objections, the meeting was adjourned 1:05 PM. Next meeting will be January 16, 2019 at New Brunswick Public Library.

Submitted by Ken Kaufman.