

NJLA Technical Services Section Meeting
Sept. 25, 2013
Somerset County Library, Bridgewater Branch

1. Welcome and introductions
The meeting began at 10:00 am.
Attending: Adele Barree (Somerset County Library abarree@sclibnj.org), Susan Muntz (Livingston Public Library muntz@bccls.org), Marcia Lubansky (Bernards Township Library mlubansky@bernards.org), Beata Barrasso (Summit Public Library bbarrasso@summitlibrary.org), Ashley Carvagno (Ocean County College acarvagno@ocean.edu), Teresa Bayles (Somerset County Library tbayles@sclibnj.org), Bob Egan (Raritan Valley Community College regan@raritanval.edu), Nanette Peterson (npeterso@raritanval.edu), Arthur Merchant (amerchant@dillonlibrary.org)
2. Review of minutes: August 14, 2013 meeting
3. Basic Cataloging Workshop (with emphasis on RDA and book format)
Date: Friday, Oct. 11
Time: 10-12 noon
Place: Monroe Township Library
Speaker: Fay Austin (Rutgers, Head, Database Management Section
Central Technical Services, Technical and Automated Services)

Adele contacted Twin Oaks Caterers from East Brunswick and will review breakfast options with them. Monroe can provide set-up for coffee and tea as well as set-up for chairs; we need to bring the coffee/tea supplies. Monroe will allow workshop organizers to enter the building before 10 am (official opening time). The cost of refreshments is included in the registration cost. The room is big enough that we will not need to limit registrations. Adele will get labels for name tags, will check on the availability of CE certificates and ask Sue Rice for a list of registrants. Beata will prepare an evaluation form. Handouts will also be available. Adele will touch base with our speaker for other details.

Section members will plan on taking Fay out to lunch after the workshop

4. NJLA 2014 Conference program
-June 2-4, 2014 at the Revel in Atlantic City
-Program Planner Orientation, Oct. 1 at Monroe Township Library (Adele will attend.)
-Deadline for submitting proposals: Nov. 22
-Topics: DVD cataloging is too extensive a topic for a conference program. We decided on these 3 conference session topics:
 1. An introduction to CAPES. CAPES (Caucus Archival Projects Evaluation Service) is a service which provides free professional assessment of archival paper collections by consultants of the New Jersey Caucus of the Mid-Atlantic Regional Archives Conference. We will contact them for a speaker. This session would be of interest to libraries trying to evaluate their local history collections.
 2. Free online resources for RDA information and training materials. Marcia will contact Cathy Weng of TCNJ. This session would definitely require handouts. Cathy Weng and Yuji Tosaka of TCNJ did a VALE RDA workshop this summer.
 3. Photo preservation. We will contact Gary Saretzky of Monmouth County Archives as a possible presenter. We could partner with the History & Preservation Section. Adele will be visiting the Monmouth County Archives on Oct. 9.
5. Spring Workshop
Topic: RDA DVD cataloging
Possible date: April 2014
We will follow up with Fay Austin or possibly Jane Otto of Rutgers regarding their interest in presenting, or ask for other contacts.
6. Field Trip 2013-2014
Beata will ask Katy White of Baker and Taylor about the possibility of a Baker and Taylor tour. Beata will ask for an afternoon tour on March 20 or 27, 2014. We will ask for a meeting room for a short Section meeting prior to the tour.

What is the maximum number of people that they can accommodate in a tour? Section members will take responsibility for refreshments.

7. Q & A Session

Questions and information were shared on cataloging issues and RDA. Ashley attended the Vale RDA Training Workshop. Materials from the workshop are available at http://libguides.tcnj.edu/vale_rda_workshop.

8. Next Meeting

Wed., Oct. 30, 2013 at Somerset County Library, Bridgewater, 10 am to 12 noon. Coffee and refreshments will be served at 9:30 am.

The meeting adjourned at 11:45am.