

NJLA Technical Services Section Meeting
July 17, 2014
Somerset County Library, Bridgewater

1. Welcome

Attendance:

Adele Barree (Somerset County Library abarree@sclibnj.org), Ashley Carvagno (Ocean County College acarvagno@ocean.edu), Marcia Lubansky (Bernards Township Library mlubansky@bernards.org), Susan Muntz (Livingston Public Library susan.muntz@livingston.bccls.org), Bob Egan (Raritan Valley Community College bobegan@comcast.net), Teresa Bayles (Somerset County Library tbayles@sclibnj.org)

The meeting was called to order at 10am by Ashley Carvagno. Teresa will attempt to get a list of TS members to remind all Section members of meetings and information on the NJLA TS page. Discussion followed about problems using Google Groups.

2. **Approval of minutes:** May 8, 2015, with 1 correction. Bob Egan's email was corrected; see above.

3. **NJLA New Leadership meeting summary**

- New membership dues structure was announced.
- NJLA leadership would like all sections to do CE programs.
- There is a new form for CE programs, which must be submitted by August 15 for all programs.
- NJLA will advertise programs and each section will be assigned a liaison.
- New reimbursement form.
- Section leadership is encouraged to attend an Executive Board meeting. Teresa and Ashley will attend a meeting in Feb. 2016.
- Free webinars are encouraged. Adobe Connect is available.
- NJLA wants all social media information for each section in order to create an online directory for NJLA membership, as well as for promoting workshops, idea exchanges—a "think tank model."
- NJLA is making a strategic effort to widen the membership, including nonprofessionals, and to make membership worthwhile.
- New logo for NJLA is coming.
- Leadership is making an effort to standardize one comprehensive calendar of NJLA/Section events and meetings.
- Google Apps Professional account can be used as a backup location for Section documents.

4. **Workshop: Book Repair workshop**

Kim Avagliano of Monmouth County Library can do either hands-on or demo workshops. A hands-on workshop is capped at 20 people. Kim is willing to do multiple half-day workshops. It was decided to offer a demo half-day workshop in the fall, allowing more people to attend. We will look at the possibility of using a camera to project a close-up image of the repair process for better viewing. A hands-on workshop(s) will be offered in the spring. Ashley will arrange an October date at Monmouth County Headquarters.

Possible dates: Fridays, October 2, 16, or 23. Breakfast only would be catered. After a date is confirmed, Ashley will work with Monmouth County to secure a caterer.

5. **Workshop: RDA Audiobook workshop**

Mark Sandford of William Paterson University offered to do this workshop on audiobooks. We would like to include Playaways and eAudio. We were unable to reach Mark this summer. Ashley will continue trying to contact Mark and we will pursue this workshop for the spring.

6. **Field trip: Rutgers Archives tour**

We will ask the History and Preservation Section to cosponsor. The contact at Rutgers, Thomas Frusciano, said that the tour would be after 5PM, because the Reading Room would be closed. Adele and Bob will attend a meeting of the History and Preservation Section on Monday, July 27 and will gauge interest for this tour. Other questions: What is the minimum attendance? Will Rutgers arrange parking?

7. **Spring Conference:** proposals due November 20, 2015

The Conference will be held at Harrah's, Atlantic City on May 16-18, with the theme, "All Together Now." Ashley and Teresa will attend a Conference orientation meeting on Sept. 10.

Suggestions for Conference sessions were:

- a. MarcEdit Demonstration. This would showcase tasks that MarcEdit can perform. Adele will contact the MarcEdit listserv to see if a speaker is available. If possible, a hands-on workshop would be scheduled for fall 2016.
- b. Another program on e-content collection development and maintenance.

8. **New Business**

Ashley shared her experience with a shifting project at Ocean County College, using a free Space Management Database program available from Rutgers.

http://www.libraries.rutgers.edu/rul/staff/access_serv/coll_mgt/coll_mgt.shtml#space_management

An online training link is available here in addition to the necessary forms.

9. **Q & A session.**

10. **Next meeting:** Thursday, September 24 at Somerset County Library at 10:00am.

The meeting was adjourned at 12.00.

Submitted by Marcia Lubansky