NJLA Technical Services Section meeting
September 15, 2016
Somerset County Library System – Bridgewater Branch

1. **Welcome** : in attendance: Susan Muntz, Teresa Bayles, Beata Barrasso, Ondrea Murphy, Robert Egan
2. **Approval of minutes from August 25th meeting**
3. **Conference Programs Planning:**
    a. NJLA is working with professional conference planner for upcoming conference – Atlantic City is the only option given the size of the conference.
    b. Theme will be Beyond the Box.
    c. Conference program proposals are due November 18th.
    d. Projectors and possibly microphones will be provided in each conference room
4. **Continuing education programs – no firm deadline to submit proposals**
5. **Music Cataloging with RDA workshop:**
    a. October 21st, 10 to 12:30 with breakfast at 9:30. We can get in at 9 am to set up
    b. Program geared towards more experienced cataloger
    c. Plan on using Twin Oaks caterers @ $5 per person for coffee, tea and muffins/bagels
    d. Plan on bringing labels for nametags
6. **Book repair workshop:**
    a. Scheduled for November 9th but no further details available yet
7. **Conference proposals:**
    a. Quick info on cataloging a website: Ondrea will reach out to Jennifer Baxmeyer
    b. Graphic novels program: we will re-submit last year's proposal, same presenters; will re-work proposal to make it more universal (not just colleges and universities) and have more focus on cataloging
8. **Spring workshop ideas:**
    a. Book repair workshop – no information available yet ; consider using sponsors to help with materials (DEMCO?)
    b. Copy cataloging:
        i. late March or early May, ½ day workshop on Friday (10 to 1) @ Livingston
        ii. prepare cheat sheets: basic info on indicators, leader differences, subfields
        iii. email Susan with information on our local practice: which fields we keep, which fields we delete, etc.
9. **Q & A**
10. **Next meeting:** after the Music Cataloging program at Monroe Public Library on October 21st