

**NJLA Technical Services Section meeting**  
**September 15, 2017**  
**Somerset County Library System – Bridgewater Branch**

- 1. Welcome and introductions** : in attendance: Teresa Bayles ([tbayles@sclibnj.org](mailto:tbayles@sclibnj.org)); Susan Muntz ([susan.muntz@livingston.bccls.org](mailto:susan.muntz@livingston.bccls.org)); Marcia Lubansky ([mlubansky@bernards.org](mailto:mlubansky@bernards.org)); Linda Tripp ([ltrippp@sclibnj.org](mailto:ltrippp@sclibnj.org)); Beata Barrasso ([bbarrasso@summitlibrary.org](mailto:bbarrasso@summitlibrary.org)); Ken French ([ken.french@montclair.bccls.org](mailto:ken.french@montclair.bccls.org)); Morris Balacco ([morris.balacco@gmail.com](mailto:morris.balacco@gmail.com)); Cynthia Robbins ([bklvers@aol.com](mailto:bklvers@aol.com))
- 2. Approval of minutes from June 14, 2017 meeting**
- 3. Program Planners Meeting/Spring Conference**

Theme: "Speaking Freely"

Dates: Wednesday – Friday, May 30 – June 1

Location: Harrah's, \$79.00 room rate per night

Conference programs due in NOVEMBER

Conference planners will be accepting conference presentations/proposals from outside the NJLA membership; NJLA continues to encourage co-sponsorship of programs. Emphasis is on welcoming academic, special and school librarians. Conference planners guarantee the availability and on-site set-up of all equipment for programs submitted 3 weeks prior to the conference.

**Conference Program Suggestions**

  - a. Building a World Language collection (Panel): how to build a world language collection including vendors, selection, acquisition, cataloging, processing
  - b. Weeding: *It's OK to Throw It Away*, including weeding policies, procedures, and what to do with discards (Ken French and other presenters)
  - c. *Graphic Novels: Collecting and Cataloging* (Ashley Caravagno and Catherine Pontoriero)
  - d. Library Things (Panel): Lending more than books: cake pans, sewing machines, mobile hotspots, tools, themed book bags, etc.
- 4. Spring Cataloging Workshop Suggestions**
  - a. Based on the program(s) selected by the Conference Committee, we will revisit some of the above suggestions for a spring workshop.
  - b. Media copy cataloging workshop
- 5. New Business**
  - a. Teresa has not received instructions for using our section's Google Drive to post documents.
  - b. Teresa will send a link for the posted spring conference programs.
- 6. Q & A**
- 7. Next meeting**

Friday, October 20, 2017, 10-12 noon at Somerset County Library – Bridgewater (9:30 am refreshments!)