

**NJLA Technical Services/Coll. Dev. Section Meeting**  
**October 26, 2018**  
**Somerset County Library System – Bridgewater Branch**

1. **Welcome and introductions:** in attendance: Teresa Bayles ([tbayles@sclibnj.org](mailto:tbayles@sclibnj.org)); Marcia Lubansky ([mlubansky@bernardslibrary.org](mailto:mlubansky@bernardslibrary.org)); Susan Muntz ([susan.muntz@livingston.bccls.org](mailto:susan.muntz@livingston.bccls.org)); Morris Balacco ([Morris.balacco@fortlee.bccls.org](mailto:Morris.balacco@fortlee.bccls.org)), Linda Tripp ([ltrippp@sclibnj.org](mailto:ltrippp@sclibnj.org)); Lauren Clemens ([lclemens@woodbridgelibrary.org](mailto:lclemens@woodbridgelibrary.org))
2. **Approval of minutes from 6/14 meeting**
3. **Proposed 2019 NJLA Conference Programs** (Deadline for submissions: Friday, November 30)
  - a. *Managing High-Demand Titles* (panel discussion on purchasing, leasing, holds management, gifts, and weeding of high-demand titles)  
Panel: Yvonne Selander (Head of Collection Development at Somerset County Library) and Morris Balacco (Head of Collection Development at Fort Lee Public Library). We will continue to look for a third panel participant.
  - b. *Beyond Weeding: the Ugly D's: Managing Discards and Donations*  
Presenters: Kenneth French (Collection and Development Services, Montclair Public Library) and (Barbara S. Bye (from the Friends at Livingston Public Library)  
Barbara can only attend the first full day of the conference; we will specify this in our program submission.
  - c. *NEH Common Heritage Grant* (TS will “co-sponsor” this program presented by Somerset County staff.)  
An NEH grant was awarded to Somerset County to provide funds to support an 18-month project that includes a series of 11 programs paired with 11 digitization days. They will be hosting one program and one digitization day per SCLSNJ branch, including Franklin Township library.
4. **Potential Workshops 2019**

We need to offer at least one workshop in 2019.

  - a. Cataloging Graphic Novels (1/2 day workshop)
  - b. Media Cataloging (We would focus on one type of media.)
  - c. World Language Collections
5. **Other Business**
  - a. Discussion on how to deal with world language collections, evaluating circulation patterns, increasing marketing, discovery, cataloging and evaluating vendors.
  - b. Discussion of outsourcing issues, problems, and costs.
6. **Q&A**
7. **Next meeting**

Friday, January 11, 2019, 10-12 noon at Somerset County Library – Bridgewater (9:30 am refreshments!)