

**NJLA Technical Services/Coll. Dev. Section Meeting**  
**January 11, 2019**  
**Somerset County Library System – Bridgewater Branch**

1. **Welcome and introductions:** in attendance: Teresa Bayles ([tbayles@sclibnj.org](mailto:tbayles@sclibnj.org)); Marcia Lubansky ([mlubansky@bernardslibrary.org](mailto:mlubansky@bernardslibrary.org)); Susan Muntz ([susan.muntz@livingston.bccls.org](mailto:susan.muntz@livingston.bccls.org)); Morris Balacco ([Morris.balacco@fortlee.bccls.org](mailto:Morris.balacco@fortlee.bccls.org)), Linda Tripp ([ltrippp@sclibnj.org](mailto:ltrippp@sclibnj.org)); Ken French ([ken.french@montclair.bccls.org](mailto:ken.french@montclair.bccls.org); Beata Barrasso ([bbarrasso@summitlibrary.org](mailto:bbarrasso@summitlibrary.org)); Lisa Thornton ([lthornton@scotlib.org](mailto:lthornton@scotlib.org); Katrina Zwaaf ([kzwaaf@sclibnj.org](mailto:kzwaaf@sclibnj.org))

2. **Approval of minutes from 10/26/2018 meeting**

3. **Proposed 2019 NJLA Conference Programs (May 29-31)** (Deadline for submissions: Friday, November 30)

- a. *Beyond Weeding: the Ugly D's: Managing Discards and Donations*

Presenters: Kenneth French (Collection and Materials Services, Montclair Public Library) and (Barbara S. Bye (from the Friends at Livingston Public Library)

Barbara can only attend the first full day of the conference; we will specify this in our program submission. We are looking for 2 more people to round out this panel—someone to represent children's services and someone from YA. Suggestions are welcome.

A discussion followed of how we deal with donations and discards. It was decided to provide a resource list for services that accept discarded/donated books.

- b. *Managing High-Demand Titles* (panel discussion on purchasing, leasing, holds management, gifts, and weeding of high-demand titles). This program was not submitted, as Morris is unable to attend NJLA this year, because of a conflict at work. We can keep this program in the wings for next year.

(Panel: Yvonne Selander (Head of Collection Development at Somerset County Library) and Morris Balacco (Head of Collection Development at Fort Lee Public Library). We will continue to look for a third panel participant.)

- c. *NEH Common Heritage Grant* (TS will co-sponsor this program presented by Somerset County staff.)

An NEH grant was awarded to Somerset County to provide funds to support an 18-month project that includes a series of 11 programs paired with 11 digitization days. They will be hosting one program and one digitization day per SCLSNJ branch, including Franklin Township library.

- d. The RA Roundtable Section will also co-sponsor our TS programs.

4. **Potential Workshops 2019**

We need to offer at least one workshop in 2019.

- a. Cataloging Graphic Novels (1/2 day workshop)

We need a presenter that can focus on processing, cataloging and collection development, not title selection. Possible presenters: David Lisa (Camden County) or Lanora Melillo (Scotch Plains)

- b. Metadata projects, including cataloging ephemera. Somerset County is currently involved in such a project.
- c. We can also reach out to Colin Bitter (Head, Monographs Cataloging and Database Management/Rutgers University) to see if he would be willing to do a workshop. He could choose the topic.

**5. Other Business**

- a. Discussion of a possible tour, such as the Thomas Edison Library or the Princeton Historical Society.

**6. Q&A**

**7. Next meeting**

Friday, February 22, 2019, 10-12 noon at Somerset County Library – Bridgewater (9:30 am refreshments!)