

**NJLA Technical Services/Collection Development Meeting Minutes
August 16, 2019 Somerset County Library System - Bridgewater Branch**

Present: Teresa Bayles, SCLSNJ; Katrina Zwaaf, SCLSNJ; Beata Barrasso, Summit Free PL; Lauren Clemons, Woodbridge PL; Morris Balacco, Fort Lee PL; Linda Tripp; SCLSNJ

1. Welcome & Introductions

2. Approval of minutes from Feb. 22, 2019 meeting. Beata Barrasso motioned that the minutes be approved, Linda Tripp seconded.

3. Conference Review. Those who attended thought it was OK. Some members expressed disappointment that there were very few programs pertaining to library technical services and collection development, and one said that is the reason she did not attend. The conference seemed to have a good number of attendees overall.

4. Fall Workshop - Colin Bitter/Yuji Tosaka LCGFT

Plans are underway for an October workshop on the subject of Library of Congress Genre Form Titles. Colin Bitter & his colleague Yuji Tosaka from The College of New Jersey Cataloging & Metadata will do the workshop, most likely half a day. Name: Application of LCGFT in Bibliographic Records.

Action items:

- Teresa will confirm with Colin the length of the program and the possible dates (any except 10/24, 10/25) and times (am or pm).
- Once details are firmed up, Beata will reach out to Monroe Township PL to reserve a room.
- Teresa will send info to NJLA to put on calendar, get or have the office create a sign-up form & send out to listservs. She also will check on the fee structure.

5. New Business

- a. NJLA Leadership Orientation will be August 28 at Long Branch PL. Teresa and Linda will attend.
- b. New Program ideas:
 - i. For 2020 conference - resubmit proposed programs from 2019. Possible ideas: Cataloging digital historical items (i.e., NEH project); Cataloging Library of Things.
 - ii. For 2020 conference - have a table representing our section with posters, giveaways. old-time check out cards?

Action items:

- Bring program ideas for 2020 conference and/or other workshops to next meeting.

6. New President/VP

Teresa Bayles/Linda Tripp

7. Q & A Discussion re: cataloging dates - original publication dates vs. date of later editions/translation dates, etc.

Next Meeting: Friday, September 27 Somerset County Library - Bridgewater branch
9:30 - 11:30 am