

NJLA Technical Services/Collection Development Section Meeting
November 20, 2020
Zoom

1. Welcome & Introductions: Linda Tripp (ltripp@sclibnj.org); Katrina Zwaaf (kzwaaf@sclibnj.org); Teresa Bayles (tbayles@sclibnj.org); Natasha Zaleski (natashazaleski@gmail.com); Catherine LaBelle (clabelle@montvillelibrary.org); Morris Balacco (morris.balacco@gmail.com); Beata Barrasso (bbarrasso@summitlibrary.org)
2. Approved last meeting's minutes: [October 23, 2020 meeting minutes](#)
3. NJLA Intern Joshua Greene
 - a. Plan to have him assist with surveying the interests of section membership, conference activities as well as other tasks.
4. 2021 Conference
 - a. 2021 conference will take place June 3-4 which we assume will be virtual.
 - b. Proposals from cancelled 2020 conference will be resubmitted by November 30 deadline:
 - i. **3D Collection Management: Demand, Donations, and Discards**
Description: Libraries large and small face the challenge of meeting patron demand for popular items, managing donations, and discarding deselected materials. Collection Development experts will discuss their experiences in these three crucial areas of print and electronic materials management. Presenters: Kenneth French (Head of Collection & Materials Services, Montclair), Morris Balacco (Head of Collection Development/Administration Librarian, Fort Lee), Yvonne Selander (Collection Development Manager, Somerset County); Moderator - Linda Tripp (Collection Development Librarian, Somerset County).
 - ii. **Lawn Games, Cake Pans, and Hotspots, Oh my! Cataloging and Managing Your Library of Things**
Description: Libraries are increasingly lending nontraditional materials such as tools, small appliances, passes to museums/cultural institutions, camping gear and, even, neckties. Join our panelists as they discuss how their libraries met the challenge of creating original catalog records to ensure find-ability and maximize circulation of these unique items. We'll also give suggestions on how to display, store, maintain and keep items clean. Presenters: Evalina S. Erbe, (Director, South River Public Library), Elayna Turner (Digital Branch Manager / ILS Administrator, Gloucester County), Emily Weisenstein (Head of Patron Services, Livingston Public Library) Moderator: Katrina Zwaaf (Cataloging & Metadata Librarian, Somerset County).

- c. Lisa will be resubmitting program proposals.
 - d. It was suggested that presenters spend a short amount of time speaking to attendees (10-15 minutes) to allow more time for questions.
 - i. Discussed the possibility of having attendees submit questions ahead of time.
5. By-laws Update - In progress. Comments/Suggestions welcome!
- a. Section members are encouraged to comment on the Google Doc during the editing process. A draft should be available by the next meeting for the section to review.
6. Virtual Programs - 2021
- a. Discussed the possibility of holding off on scheduling programming through Spring 2021 and resuming in Fall 2021.
 - b. Also discussed the idea of having a round table discussion as part of one of our regularly scheduled meetings where we invite non TS/CD members to “ask an expert” about anything technical services or collection development related.
 - c. Can survey members on what topics they are interested in learning about. Our intern Josh can assist with this.

Our next meeting will be Friday, December 18, 2020 at 10 a.m. on Zoom