

## NJLA Technical Services and Collection Development Section

March 19, 2021

1. Welcome & Introductions: Linda Tripp ([ltripp@sclibnj.org](mailto:ltripp@sclibnj.org)); Katrina Zwaaf ([kzwaaf@sclibnj.org](mailto:kzwaaf@sclibnj.org)); Lisa Thornton ([lthornton@scotlib.org](mailto:lthornton@scotlib.org)); Michael Bode ([mjb1124@gmail.com](mailto:mjb1124@gmail.com)); Jennifer Larsen ([jlarsen@lmxac.org](mailto:jlarsen@lmxac.org)); Natasha Zaleski ([nzaleski@njstatelib.org](mailto:nzaleski@njstatelib.org)); Ken French ([ken.french@montclairlibrary.org](mailto:ken.french@montclairlibrary.org)); Beata Barrasso ([bbarrasso@summitlibrary.org](mailto:bbarrasso@summitlibrary.org)); Teresa Bayles ([tbayles@sclibnj.org](mailto:tbayles@sclibnj.org)); Margaret Rose O'Keefe ([Margaret@bccls.org](mailto:Margaret@bccls.org)); Sherry Johnson ([sjohnson@hpplnj.org](mailto:sjohnson@hpplnj.org)).
2. January 2021 meeting [minutes](#) accepted with edits.
3. The deadline to vote in section election has been extended to April 9
4. NJLA 2021 Conference June 3-4; the theme is **All In Accessibility, Equity, and Inclusiveness**.
  - a. The conference will be virtual and sessions will be live or prerecorded via Zoom.
    - i. All speakers should have received links to upload their bios and recorded presentations should they choose to do so.
  - b. Dates and times are available for our sessions
    - i. 3D Collection Management: Demand, Donations, and Discards
      1. Thursday - June 3, 2021, 11:00 AM
    - ii. Lawn Games, Cake Pans, and Hotspots, Oh my! Cataloging and Managing Your Library of Things
      1. Friday - June 4, 2021, 11:00 AM
  - c. More information still to come re: registration (opens March 20)  
<http://njlaconference.info/>
  - d. Katrina Zwaaf, Teresa Bayles, & Josh Greene will share promotional materials they created for the 2 programs. (3D Collection Management: Demand, Donations, and Discards, and Lawn Games, Cake Pans, and Hotspots, Oh my! Cataloging and Managing Your Library of Things)
    - i. Promo drafts:  
<https://docs.google.com/document/d/1BMON8rWH2JXKf-kOsqj9AmNr9sFseNj1GkC9IEvldtA/edit?usp=sharing>
  - e. **Volunteers needed for the TS/CD section break out room** (similar to having an information table). A schedule to follow so we can have this “staffed” as much as possible. If possible, have materials available, a section description, maybe a resource list, or the virtual library tours document? Here’s what NJLA said about

it: *“The conference will use the software Pheedloop, which has a feature called Groups. This feature will essentially act like the tables we usually set up at conferences for you to talk up your sections. The Groups feature will be a special chat room where people can pop in and out at certain times to ask questions about the sections.”*

- i. May not be able to staff for the entirety of the conference. What can we do when the room isn't staffed.
    1. Put a presentation loop with info about the section (Katrina and Teresa will look into options)
  - ii. Margaret volunteered to take a shift.
  - iii. We would like to share a survey of what non-section members would like to see from our section.
  - iv. Discuss what TS and CD workers do and don't do (like TS does not do any IT work)
5. Survey of membership - still need to create & send; also link in our conference break out room?

Catherine is no longer able to participate, Linda will take her place to devise content for collection development. Natasha will still be covering the tech services area. When a draft of the survey is completed it will be shared with section regulars to give feedback. Linda will reach out to Josh to see if he is still interested in participating.

6. May meeting? Not on schedule.
- a. The section is in favor of a May meeting. Aiming for the 3rd week of May. A tentative date could be May 21st. The date depends on the availability of NJLA Zoom.
7. Other items?
- a. Linda promoted the section at the Emerging Leaders workshop held on March 18, 2021.
  - b. Margaret brought up some corrections that needed to be made on the Bylaws. We will vote to approve them in April.
  - c. What should we do with our “archives?” Linda, Katrina, and Teresa will review.

#### **UPCOMING MEETINGS:**

Details subject to change so please check the calendar on NJLA.org. Zoom links will be sent

in reminder emails ahead of each meeting.

Apr 16, 2021 10:00 AM Eastern Time (US and Canada)

May 2021 TBD