

NJLA Technical Services and Collection Development Section

April 16, 2021

1. Welcome & Introductions: Linda Tripp (ltripp@sclibnj.org); Katrina Zwaaf (kzwaaf@sclibnj.org); Lisa Thornton (lthornton@scotlib.org); Jennifer Larsen (jlarsen@lmsac.org); Natasha Zaleski (nzaleski@njstatelib.org); Teresa Bayles (tbayles@sclibnj.org); Margaret Rose O'Keefe (margaret@bccls.org); Josh Greene (jgreene@chplnj.org); Michael Bode (mbode@edisonpubliclibrary.org).
2. [March 2021 meeting](#) minutes approved.
3. By-laws: version 4.2021 approved
4. NJLA 2021 Conference June 3-4; the theme is **All In Accessibility, Equity, and Inclusiveness**. <http://njlaconference.info/>
 - a. Presenters for both programs have held planning meetings
 - i. Linda and Katrina spoke about our programs and how preparations for these sessions are progressing.
 - b. Volunteers needed for the TS/CD section break-out room: (similar to having an information table). Dedicated chat room to interact with attendees either through text or video chat. Ability to link to flyers/documents, etc. (PDF or Google files) in the chat; or raffles through google forms.
 - i. Unsure of what our "room" will look like and how we will be able to display our documentation.
 - ii. When should this be scheduled?
 1. Suggestions
 - a. after each of our section presentations; during breaks/lunch, or setup up schedule based on member availability.
 - iii. What type of documents or information to share?
 1. Member survey?
 2. Slideshow on loop or Canva graphic when the room is unstaffed
 3. About us flyer: Teresa will flesh out a flyer with

historical information.

4. Meet the section with photos and blurbs
5. Raffle off a members time for a consultation or small prizes to be sent out
6. Advertise a time for people to come to visit.

During this hour ask all your cataloging/collection development questions

iv. Who will cover the volunteer hours?

5. Section election results:

- a. President - Lisa Thornton Vice President - Katrina Zwaaf
Secretary - Teresa Bayles

6. Survey of membership - still need to create & send; also link in our conference break out room?

- a. Natasha came up with questions for catalogers this will be a subsection of the larger survey. Linda will come up with some for the Collection Development subsection.
- b. Members feel free to add suggestions to the draft.
- c. Margaret will help with editing and Lisa will help to structure the form Josh will also assist.

7. Next meeting: May 14 10:00 AM Eastern Time (US and Canada)